

## Team 972 Field Trip Packet



### *Hello Parents & Students,*

We have two scheduled competitions this year: San Francisco Regional (SFR) from 3/20 to 3/22 and Silicon Valley Regional (SVR) from 4/2 to 4/4. The following packet is field trip related information regarding these competitions. Please take the time to read and understand this carefully. Every attempt has been made to make this as easy to understand and fill out as possible.

The following table is a description of the items in this packet, what to keep, and what needs to be returned to the school.

**Note: All yellow papers return to school!**

Pages	Description	Keep or Return to School
1-2	Team required information and school required information.	Keep this!
3-4	Summary Page for SFR (1 <sup>st</sup> Event)	Keep this!
5-6	Summary Page for SVR (2 <sup>nd</sup> Event)	Keep this!
5	Signature Page and Attendance Confirmation <b>*All students fill this out*</b>	Return
6	Student over 18 waiver <b>*Only students over 18 fill out*</b>	Return

As part of the team students are required to attend **at a minimum** 2 full days of competition. This is a minimum requirement, and much more is recommended. Ideally students attend both events. Our easiest local competition to attend this year is SVR.

All FRC events are public events. This means that anyone can show up and observe. We highly encourage parents to attend! The best times to attend are the 2<sup>nd</sup> and 3<sup>rd</sup> day of each competition. On the schedule these days are listed as having "Qualification Matches" or "Playoff Matches". We have to qualify to be in the playoff matches so keep updated with the match to see if we are in "Playoff Matches". A great place to get live updates on all of our matches is at The Blue Alliance website (<https://www.thebluealliance.com/>). Search for our competition on that website to get live updates. This is what your student has worked so hard for so it is a great time to show up and see what it's all about!

### **Field Trip Policy**

**All of our competitions are official school field trips. You are either with the team on the field trip or you are not; there is no in between and no special trip accommodations will be made.** With 45 students to manage safely, having to create custom accommodations for transportation and lodging for individual people is not feasible for the adults managing the field trip. Unfortunately, the teacher nor the volunteer parents do not have the capacity to work out special accommodations for each student while still trying to manage this complex team with multiple moving parts. So all students attending must be part of the field trip and follow the same transportation and lodging listed here to make this manageable. This is in general a school policy for all groups (band, sports, etc) that do out of town field trips. If for some reason there needs to be an **urgent** or **emergency** situation where a student needs special accommodations, please contact the teacher at [rcoppelli@lgsuhsd.org](mailto:rcoppelli@lgsuhsd.org).

## Other Important Field Trip Notes

- All mentors who supervise students are district approved. They have been fingerprinted and TB tested. Parents are welcome to attend but are not considered “supervising adults” on the field trip.
- All mentors who are driving students have had their driving information (license, car, registration) checked and verified by the school.
- The team intends to err on the side of providing more meals than less meals. We will state clearly if the team is not providing a certain meal at the beginning or end of a field trip.
- All field trips are fully funded by the school. The team may and often will solicit donations to help pay for the trip, but no student is denied participation due to the failure of any parents/guardians to donate.
- The team has the right to cancel the field trip if enough donations/funds are not received to cover the cost.
- Some exceptional, costly field trips, such as Houston Nationals, are not attended by the whole team. The student leadership and team teacher decide objectively what **student positions** are needed to field the robot and participate. To ensure parity and equity, students cannot pay to attend the field trip if their position is not selected.

## Student Rules at Robotics Events

- The teacher and school are in charge of all students while they are at the event. Students will follow all instructions of the teacher and “mentors in charge.” This may include setting up our equipment and facilities, moving equipment, etc. There is a lot of equipment and material to unload, load, set up. Students are there to enjoy the competition, but also there to work and set up all their equipment and facilities.
- Students will not leave the event until they check in with an adult in charge; even if they are over 18 years of age. Students may not leave early unless they are accompanied by their parent or have been **pre-approved** to leave on their own. Student performance and attendance at team sanctioned events may affect their standing on the team.
- Students will conduct themselves in an appropriate manner at all times that brings respect to the school, Team Iron Claw, and FIRST organization. Students will follow all school rules and FIRST rules while at the competition. Students are there to enjoy the competition; not there for the primary purpose of socializing. Given that, students will interact with other students in a professional manner, and will refrain from displays of affection or any attention in a sexual nature.
- Students will not travel to the location on their own. Students may not drive other students to the event.
- Students understand that ultimately if they cannot follow these rules parents may be required to pick them up. Parents understand that teachers will work with individual students to help them follow the rules but if they cannot they may be required to come pick students up.

## Questions?

If you have any questions, please email the following people, and please include both people in the email.

- **For SFR** (1<sup>st</sup> competition) questions, please email Rodrigo Coppelli (teacher) and Julie Ankenbrandt (trip coordinator) at [rcoppelli@lgsuhd.org](mailto:rcoppelli@lgsuhd.org) and [ankenbrandt@yahoo.com](mailto:ankenbrandt@yahoo.com)
- **For SVR** (2<sup>nd</sup> competition) questions, please email Rodrigo Coppelli (teacher) and Aimee Adamec (trip coordinator) at [rcoppelli@lgsuhd.org](mailto:rcoppelli@lgsuhd.org) and [aimee\\_adamec@yahoo.com](mailto:aimee_adamec@yahoo.com)

**STUDENTS/PARENTS KEEP THIS PAGE!**

**1st Competition Overview Sheet: San Francisco Regional**

- When** Friday March 20 – Sunday March 22
- Where** St. Ignatius College Preparatory: 2001 37th Avenue, SF 94116  
The field will be in McCullough Gymnasium; the pits in Cowell Pavilion
- Event Website** <https://cafirst.org/frc/sanfrancisco/>

**Student Attendance**

On Friday the team is testing and working on the robot. Only a small group of students who are directly involved with this (~15) will attend on Friday. These students will be selected by the student leads. There are limited mentors available on this initial day so other students are unfortunately not allowed to show up. The team as a whole is open and expected to attend on Saturday and/or Sunday.

**Transportation & Travel To & From Event**

Transportation to the event for students is provided by the school and will be by charter bus on both Saturday and Sunday. On Friday the students will be driven by verified mentors.

Departures: Students will meet at school at 6:30 AM on Saturday and 6:30 AM on Sunday, for bus departure promptly at 6:45 AM.

Return to LGHS: The bus is scheduled to arrive at LGHS at 7:30PM on Saturday and 7:35 PM on Sunday.

**Food & Meals**

For Friday and Saturday students will be provided with breakfast, lunch, and dinner. On Sunday, students will be provided with breakfast and lunch. Students may plan a dinner out on their own on Sunday. That is student planned and paid individually. This meal is not part of the field trip, and students are on their own.

All students and parents have taken a survey at the beginning of the year with their dietary restrictions. We will accommodate all of these diets as best as possible. If we can't we will let you know. We always offer vegetarian and meat options.

During the day our "hospitality station" is fully stocked with snacks for students to eat between meals. Overall, we have never had a problem of not enough food at our competitions.

**Students Please Bring:**

<p>Mandatory</p> <ul style="list-style-type: none"><li>• Team t-shirt!</li><li>• Closed toed shoes (you may be sent to the pits)</li><li>• Safety glasses</li><li>• Refillable water bottle</li><li>• Timestation ID Card</li></ul>	<p>It is recommended you bring</p> <ul style="list-style-type: none"><li>• Bag to put your personal items in. We will be able to watch bags at our hospitality station.</li><li>• Layered clothes. Definitely a jacket.</li><li>• Any medications you need.</li><li>• Charged phone (if you have one)</li><li>• Any \$ you want for extra expenditures (we will have snacks and meals)</li></ul>
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**Questions?**

If you have any questions regarding SFR specifically, please email Rodrigo Coppelli (teacher) and Julie Ankenbrandt (trip coordinator) at [rcoppelli@lgsuhd.org](mailto:rcoppelli@lgsuhd.org) and [ankenbrandt@yahoo.com](mailto:ankenbrandt@yahoo.com)

## Teacher/Mentors on Duty

For any urgent questions or concerns **during** the event please call the following people:

### Friday

Chris Benson (408) 335-5077

### Saturday & Sunday

Rodrigo Coppelli at 858-952-2390.

## Schedule Overview

### Friday March 20

6:20AM Depart LGHS  
7:45AM 5 Team Reps to Load In  
8:00 AM Breakfast provided on site  
8:30AM Pits, Machine Shop, Registration and Inspection Open  
9:00AM-11:00AM Driver's Meeting, Field Open for Measurement and Calibration  
11:00AM-12:00PM Lunch provided on-site  
12:00PM-6:30 PM Practice Matches  
6:30pm Dinner provided on-site  
8:00PM Pits and Machine Shop Close

### Saturday March 21

6:30AM Students meet at LGHS  
6:45AM Depart for SF on charter bus  
8:00AM Pits and Machine Shop Open  
8:00AM Breakfast provided on-site  
8:30AM-9:00AM Opening Ceremonies  
9:00AM-12:00PM Qualification Matches  
12:00PM-1:00PM Lunch provided on-site  
1:00PM-5:45PM Qualification Matches  
5:45PM-6:15PM Awards Ceremony  
6:30PM Pits and Machine Shop Close immediately following Awards  
6:30PM Bus departs SFR  
7:30PM Bus arrives at LGHS.  
7:30PM Team dinner at Pedros (provided by the team)

### Sunday March 22

6:30AM Students meet at LGHS  
6:45AM Depart for SF on charter bus  
8:00AM Pits and Machine Shop Open  
8:00AM Breakfast provided on-site  
8:30AM-9:00AM Opening Ceremonies  
9:00AM-12:15PM Qualification Matches  
12:15PM-12:30PM Alliance Selections  
12:30PM-1:30PM Lunch provided on-site  
1:30PM 4:30PM Playoff Matches  
4:30PM-6:00PM Awards Ceremony  
6:30PM Pits Close  
6:45PM Bus departs SFR  
7:35PM Bus arrives LGHS

**STUDENTS/PARENTS KEEP THIS PAGE!**

**2nd Competition Overview Sheet: Silicon Valley Regional**

**When** Thursday April 2 – Saturday April 4

**Where** SVR is held at the Event Center in San Jose State University in San Jose. The website below has a map

**Event Website** <https://cafirst.org/frc/siliconvalley/>

**Transportation & Travel To & From Event**

Transportation to the event for students will be provided by volunteer parent drivers from the school. We'll have more information forthcoming regarding rides to and from the event as the event nears. As for now, please note the times students need to be at school in the morning, and what time they will be dropped off in the evening.

**Food & Meals**

For Thursday and Friday students will be provided with breakfast, lunch, and dinner. On Saturday, students will be provided with breakfast and lunch. Students may plan a dinner out on their own on Saturday as a team. That is student planned and paid individually. This meal is not part of the field trip, and students are on their own.

All students and parents have taken a survey at the beginning of the year with their dietary restrictions. We will accommodate all of these diets as best as possible. If we can't we will let you know. We always offer vegetarian and meat options.

During the day our "hospitality station" is fully stocked with snacks for students to eat between meals. Overall, we have never had a problem of not enough food at our competitions.

**Points of Contact at the Event**

For urgent questions or concerns **during** the event please contact one of the following adult leads.

<b>Adult Mentor In Charge</b>	<b>Days there</b>	<b>Contact Info</b>
Rodrigo Coppelli (teacher)	Friday	(858) 952-2390
Kerry Northern (teacher)	Saturday	(650) 279-4452
Mornay Van Der Walt	Thursday	(650) 521-7066
Chris Benson	Thursday	(408) 335-5077
Marc Caligiuri	Thursday	(916) 224-5185

**Note!** This is a **team field trip**. Students who just "show up" and have either not been pre-approved by their parents nor have alerted the teacher or mentors in charge that they are attending may face disciplinary action by the team, and will not be allowed to work in the pits, nor work on our robot.

**Students Please Bring:**

<p>Mandatory</p> <ul style="list-style-type: none"> <li>• Team t-shirt!</li> <li>• Closed toed shoes (you may be sent to the pits)</li> <li>• Safety glasses</li> <li>• Refillable water bottle (we will not provide disposable water bottles)</li> <li>• Timestation ID Card</li> </ul>	<p>It is recommended you bring</p> <ul style="list-style-type: none"> <li>• Bag to put your personal items in. We will be able to watch bags at our hospitality station.</li> <li>• Layered clothes. Definitely a jacket.</li> <li>• Any medications you need.</li> <li>• Charged phone (if you have one)</li> <li>• Any \$ you want for extra expenditures (we will have snacks and meals)</li> </ul>
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**Agenda: Silicon Valley Regional**

**Wednesday April 1**

6:00PM-8:00PM 5 Team Reps to Load In and Set Up Pits

**Thursday April 2**

7:45AM	Students Meet at School
8:30AM	Pits, Machine Shop, Registration and Inspection Open
9:00AM-11:00AM	Driver's Meeting, Field Open for Measurement and Calibration
11:00AM-12:00PM	Lunch on-site
12:00PM-6:30PM	Practice Matches
8:00PM	Pits and Machine Shop Close
8:30PM	Return to LGHS

**Friday April 3**

7:20AM	Students meet at school
8:00AM	Pits and Machine Shop Open
8:30AM-9:00AM	Opening Ceremonies
9:00AM-12:00PM	Qualification Matches
12:00PM-1:00PM	Lunch on-site
1:00PM-5:45PM	Qualification Matches
5:45PM-6:15PM	Awards Ceremony
~6:30PM**	Pits and Machine Shop Close immediately following Awards Ceremony
7:30PM	Team Dinner (location TBD)
9:00PM	Return to LGHS

**Saturday April 4**

7:20AM	Students meet at school
8:00AM	Pits and Machine Shop Open
8:30AM-9:00AM	Opening Ceremonies
9:00AM-12:15PM	Qualification Matches
12:15PM-12:30PM	Alliance Selections
12:30PM-1:30PM	Lunch on-site - TBD
1:30PM-4:30PM	Playoff Matches
4:30PM-6:00PM	Awards Ceremony
6:30PM	Pits Close
7:00PM-8:00PM	Unload trailer at LGHS
8PM	Students released

# PLEASE COMPLETE THIS PAGE AND RETURN TO SCHOOL

## Signature Page & Attendance Confirmation

Student Name: \_\_\_\_\_

Parent Names: \_\_\_\_\_

Parent Phone Numbers: \_\_\_\_\_

Parents/Students: Please initial here that you have read the section "Field Trip Policy" on the first page. This section is important to understand!

Student Initial: \_\_\_\_\_

Parent Initial: \_\_\_\_\_

Parents/Students: Please confirm the days you will attend below. Please be conscientious about what days you put down. We will count on you being there/not being there the days you mark.

Event Description	Confirm Attendance Here	
	Day	PLEASE INITIAL HERE
San Francisco Regional at St. Ignatius Preparatory School, San Francisco, CA - Mar 20-22.	Day 1: Friday 3/20	
	Day 2: Saturday 3/21	
	Day 3: Sunday 3/22	
Silicon Valley Regional at San Jose State University, San Jose, CA – April 2 – 4.	Day 1: Thursday 4/2	
	Day 2: Friday 4/3	
	Day 3: Saturday 4/4	

**By signing below you affirm that you agree and understand with all the information in the previous pages of this packet. You may keep the rest of the packet for your reference.**

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

***This form is due in class Wednesday 3/11***

If a student is over 18, please fill out the following form:



**LOS GATOS-SARATOGA HIGH SCHOOL DISTRICT**

**AGREEMENT WITH AND RELEASE OF LIABILITY**

(Student over the age of 18)

I, the undersigned certify that I am over the age of 18 years and I desire to participate in \_\_\_\_\_  
\_\_\_\_\_ (field and activity trip).

In consideration of the benefits provided by the School District, I hereby agree that neither I, my successors, assigns, nor anyone acting on my behalf will make a claim against or sue the School District, its officers, agents, employees, or volunteers for injury or damage resulting from the condition of any facility, or the negligence, carelessness or other acts howsoever caused by the School District or any of its officers, agents, employees or volunteers as a result of my participation in the class, event, sport or activity set forth above.

In addition, I hereby release the School District, its officers, agents, employees and volunteers from all claims or lawsuits that I, my successors, assigns, or anyone acting on my behalf may now have or may hereafter at any time have for injury or damage: (1) resulting from the dangerous or other condition of any School District facility or property; (2) suffered by me while participating in or traveling to and from the class event, sport or activity set forth above; or (3) suffered by me in any other activity associated with the class event, sport or activity.

I agree that the School District makes no representations or warranties as to the repair or condition of the property or facilities which I will be using, and I take such property and facilities "as is". I further agree that it shall be my obligation, not the School District's, to assure that the property and facilities are in proper and safe condition for the purpose anticipated herein; and that it shall be my obligation and duty, and not School District's, to inspect such property and facilities before they are used and to take affirmative steps to repair, or where necessary, warn, in order to prevent injury to person or property.

Pursuant to California Education Code Section 35330(d), I hereby waive all claims against the School District or the State of California for injury, accident, illness or death occurring during or by reason of the class, event, sport or activity set forth above.

I have carefully read this Agreement and fully understand its contents. I am aware that this is a release of liability and a legally binding contract between the School District and me, and I sign it of my own free will.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

Date \_\_\_\_\_